National Jamboree Contingent Leader Position Description

As of August 21, 2019

**Scoutmaster**

The personal leadership of the Scoutmaster is one of the most important factors in effective administration of the Jamboree. Good judgment and sensible controls will help make many camp regulations unnecessary.

- Serves as the Executive Officer of the troop.
- Maintains policies and coordinates efforts of Assistant Scoutmasters.
- Assists in conducting Jamboree promotion rallies and in recruiting individual Scouts to attend the Jamboree.
- Leads their participants in pre-Jamboree training.
- Works through their Assistant Scoutmasters, Senior Patrol Leader, and Patrol Leaders to ensure fulfillment of their duties.
- Accompanies their troop to and from the Jamboree.
- Is personally responsible for the health, safety, and morale of their troop.
- By their example, serves as a role model for others to follow.
- Is responsible at all times for the proper behavior and conduct of the members of their troop.
- Receives a report from their Senior Patrol Leader on bed check each evening after taps and reports those present, accounted for, or missing to the designated SubCamp staff member.
- Cooperates with SubCamp leadership at all times.

**1st Assistant Scoutmaster (Troop Activities)**

- Serves as the troop leader in the absence of the Scoutmaster.
- Assists in conducting Jamboree promotion rallies and in recruiting individual Scouts to attend the Jamboree.
- Participates in pre-Jamboree training.
- Works with the Assistant Senior Patrol Leader in administering troop operations.
- Is responsible to the Scoutmaster for program and activities of the troop.

**2nd Assistant Scoutmaster (Physical Arrangements)**

- Assists in conducting Jamboree promotion rallies and in recruiting individual Scouts to attend the Jamboree.
- Participates in pre-Jamboree training.
- Responsible to the Scoutmaster for the troop’s physical arrangements.
- Works with the troop Quartermaster in the issuance of supplies.
- Arranges directly with the SubCamp repairs and maintenance officer for supplies.
- Working through and with the Quartermaster and Senior Patrol Leader, trains and oversees the troop’s tasks of drawing food and food supplies, preparation and serving of food, and cleaning up.
- Consults regularly with troop cooks on the most effective ways to prepare daily food selections.
- Meets daily with the troop cooks, giving briefings on food preparation and safety precautions.
- Oversees cleanup operations after each meal.
- Is responsible for the care and neat appearance of all equipment.
- Is responsible for transportation of personal baggage to and from the Jamboree.
• Assists in conducting Jamboree promotion rallies and in recruiting individual Scouts to attend the Jamboree.
• Participates in pre-Jamboree training.
• Works with the troop Scribe in the handling of troop records and the scheduling of troop participation in Jamboree activities.
• Encourages Scout news correspondents to send news to their hometowns.
• Maintains a relationship with the Jamboree “Media Experience.”
• Responsible for troop first aid and contacts the SubCamp Medical Officer on serious cases.
• Maintains the general morale of the troop, including the distribution of mail and other communications.